The Co-operative Credit Union

Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

The Co-op Credit Union
1 Angel Square
Manchester
M60 0AG

Service user number

7	0	9	5	2	0

Reference

Name(s) of account holder(s

Bank/building society account number

Branch sort code

Name and full postal address of your bank or building society

To: The Manager
At:
Bank/building society

Address

Postcode

FOR The Co-op Credit Union OFFICIAL USE ONLY
This is not part of the instruction to your bank or building society.

Instruction to your bank or building society
Please pay The Co-operative Family Credit Union Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Co-operative Family Credit Union and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

DDI10

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit The Co-operative Family Credit Union will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request The Co-operative Credit Union to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by The Co-operative Family Credit Union or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when The Co-operative Family Credit Union asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.